

16mm Film and Videocassette
Interloan Agreement

The Nicolet Federated Library System, Outagamie Waupaca Library System, and the Winnefox Library System agree to interloan 16mm films and videocassettes, hereafter referred to as media, to one another under the following terms and conditions:

1. Media will be circulated to any person holding a valid borrower's card who is eligible for film and videocassette service from the three participating systems. The lending requirements of the system that owns the media will be followed. *
2. Interloan requests will be submitted by individual member libraries to their system headquarters. The system headquarters will then refer the request to the system which owns the media.
3. Media will be delivered directly to the requesting library from the system that owns the item via UPS, U.S. Mail or Van Delivery. Such delivery should be negotiated at the time the item is booked. (It is suggested that all three systems allow turnaround time of 14 days when using U.S. Mail.)
4. Lost or damaged interloan media is the responsibility of the requesting library from the time the item comes into their possession until it has been received back at the lending system. This shall include loss or damage by patrons or which occurs in transit.
5. Discretion shall be used in promoting this service. Media catalogs should not be handed out in a wholesale fashion. Rather, if a media department receives a request for a subject or title that it does not own, it would be free to consult the catalogs of the other systems involved and request any title needed.

This agreement shall become effective upon approval after January 1, 1986 by the participating System Boards and shall remain in effect until amended by agreement of the participating System Boards. Any of the Systems may terminate this agreement at anytime upon 60 days notification to the other participating Systems.

Nicolet Federated Library System

Date Feb. 19, 1986

Outagamie Waupaca Library System

Date 2/21/86

Winnefox Library System

Date 10 March 86

* At this time, 1/2" videocassettes are not available from the Winnefox Library System since they are in deposit collections.