

Number	Question	A1	A2	A3	A4	Answer Elaboration
1	Which of the following are duties of the Division?	Develop CE programs	Offer consulting services to institutional libraries	Collect library statistics	All of the above	The Division for Libraries and Technology provides these and a number of other services, per s. 43.05 of the Wisconsin Statutes. Public Library Development and Resources for Libraries & Lifelong Learning are the two public library teams within the Division, which is part of DPI.
2	Which of the following are also duties of the Division?	Establish mandatory standards for public libraries	Approve establishment of library systems	Administer state aid to public libraries	All of the above	Public Library Standards are voluntary, not mandatory.
3	What government entities are considered the building blocks of public library systems in WI?	Municipalities	Counties	Neither	Both	Public library systems in Wisconsin are made up of either single or multiple counties, and libraries whose municipal borders lie within two counties in different library systems can choose their "home county" and, therefore, their library system.
4	When must a library bill a county clerk for adjacent county payments?	March 1	April 1	July 1	Anytime	Each library seeking adjacent county payment shall provide a statement to the county clerk by July 1, per s. 43.12(2).
5	When shall county payments be made to libraries?	March 1	April 1	July 1	Anytime	By March 1 of each year, county payments shall be made, per s. 43.12(1)(a)
6	What is the minimum county reimbursement rate for library service to nonresidents?	50%	70%	90%	100%	The minimum reimbursement rate is 70% of the cost per circ to county residents without a library, whether it is the home county or an adjacent county; however, most home counties pay significantly more than that.
7	A joint library may be created by which type(s) of municipality?	County	Township	Tribe	Any municipality type	Any municipality may establish, equip, and maintain a public library. A joint library may be created by any 2 or more municipalities or by a county and one or more municipalities located in whole or part in the county. Tribal associations or governments may also establish a public library.
8	System membership requires "same library services, on the same terms," to all residents of the system area. Which of the following is an exception?	Meeting room use	Can prioritize municipal residents for programs with limited space	Remote access to databases	Two of these are acceptable	Per s.43.15(4)(c)5, a library may give preference to its residents in programs held if the library limits the number of persons who may participate, or from providing remote access to a library's online resources only to its residents.
9	Which can you legally charge a fee for?	Book damage	Meeting room use	Brewed coffee	All of these	The library can charge user fees for services outside of its information-gathering functions," per s. 43.52(4). However...
10	Which would you collect sales tax for?	Book damage	Meeting room use	Brewed coffee	None of these	Prepared food is taxable per Chapter 11, while food and food ingredients are exempt.
11	Where does state aid to libraries go?	To Library Systems	To Public Libraries	To Counties	There is no state aid	State aid is the funding that public library systems receive, as appropriated by legislature per s. 43.24.

12	What services are required by law in order to receive state aid?	Training and consulting services to member libraries	Written agreement with a resource library to provide specific required services	Electronic and physical delivery of materials	All of these	The library system's resource library must provide backup reference, ILL, and specialized collections, as evidenced by a written agreement per s.43.24 (2)(b).
13	How much money must a public library spend annually on library materials?	No requirement	\$1,500	\$2,500	\$4,000	To be a member of a public library system, a library must spend at least \$2,500 on library materials, per 43.15(4)(c)8. NOTE: all public libraries are system members, since systems were formed in 1971.
14	County appointments to local library boards are dependent upon which of the following?	Population of the municipality and the county	Funds appropriated by the municipality and the county	Funds expended by the municipality and the county	Nothing. A county can appoint 2 members to a local library board	The county may appoint to a local library board up to 5 additional members, based on the ratio of funds appropriated to the library by the municipality and the county, per s. 43.60.
15	After the initial establishment of a public library, how long is a library trustee's term of office?	2 Years	3 Years	It depends on if it is a municipal or county appointment	It depends on the position the trustee holds	Terms are for 3 years, commencing on May 1, regardless of the appointing authority per s. 43.54.
16	Who approves expenditures of library funds?	Library Director	Library Board	Municipal Board	All of these	The library board shall audit and approve all expenditures of the public library per s. 43.58(2)(a).
17	Which funds may be held directly by the library board?	Fines and Fees	County Funds	Donations	Sales	Only donations and bequests may held by the library board per s. 43.58(2), and may be deposited or transferred as specifically allowed per s. 43.58(7). All other funds must be held by the municipality.
18	Who supervises library staff?	Library Director	Library Board	Both the Director and the Board	Municipal Board	The library board appoints and supervises the director, who then hires and supervises staff per s. 43.58(4). The library board prescribes duties (JD) and compensation, but is not directly involved with staff.
19	Which record could the library freely disclose?	Circulation history of a 16 year old to his parent	Surveillance of library entryway at time of suspicious activity to police	Personal information of a delinquent account to a collection agency	All of these	Per s. 43.30, only the collection agency answer is appropriate. Circ history can only be given to parents of minors under 16. Surveillance footage should only be given if (a) the director requested law enforcement assistance and (b) criminal activity took place.
20	Who owns the library building?	Library Board	Municipality	Both of these	Neither of these	While the library board has exclusive charge, control and custody of all lands, buildings, money or other property designated for library purposes, the building belongs to the municipality per s. 43.58(1).

21	A county may levy a tax to provide library services to its residents. Who can exempt from this tax, and under what circumstances?	A municipality, if it supports a public library and appropriates and expends for the library fund an amount above a calculated threshold	A library, if the municipality appropriates and expends for the library fund an amount above a calculated threshold	A library system, if the municipalities of all of its member libraries appropriate and expend for their library funds an amount above a calculated threshold	None of these	The municipality-- not the public library-- exempts from the county library tax per s.43.64. However, directors and boards are often involved in an advisory role during this process.
22	City A has a vacancy on the Public Library Board. They have a 9 member board, two of which are county appointments who live in townships that neighbor the city. Five trustees live within the city limits, and the school district administrator lives on a lake about 5 miles outside of town but within the school district. Considering the requirements of library board composition, where must the mayor's new appointment live?	Within the City	Not in the City	Either is fine	Neither is fine	Members shall be residents of the municipality; not more than 2 can live outside the municipality per s. 43.54. Of the nine member board, 2 are county so they don't count for the mayor-- he only cares about his 7 appointments. He has 5 in the city and the SDA in the country, so his appointment can live either in the city or outside of it.