

**WINNEFOX LIBRARY SYSTEM
BOARD MEETING MINUTES
November 20, 2019**

The regular meeting of the Winnefox Library System Board of Trustees was called to order at 4:31 p.m. on Wednesday, November 20, 2019, in the Meeting Room at the Oshkosh Public Library by President Jerry Letcher. Trustees present were: Bill Bracken; Kevin DeCramer; Elizabeth Eisen; Katherine Freund; Vicki Huffman; Melissa Kolstad; Jerry Letcher; Jim Miller; Kathy Morris; George Peterman; Patty Pieper and Di-Anne Rengstorf. Trustees absent were: Randy Fieldhack; Lynn Hayes; Elizabeth Irish; Kathleen McGwin and Martin Schroeder. Also present were: Jeff Gilderson-Duwe, Director; Clairellyn Sommersmith, Assistant Director; Julie Schmude, Business Manager and Karla Smith, ILS Manager.

Public comments: None

Minutes

Motion to approve the September 25, 2019 regular Winnefox Board Meeting minutes. **Motion:** Miller; **Second:** Eisen; **Vote:** Unanimous.

Classifications

Motion to approve the September - October 2019 Classification of Invoices Previously Paid. **Motion:** DeCramer; **Second:** Kolstad; **Vote:** Unanimous.

Jeff Gilderson-Duwe gave the Report of the Director.

Staff Guest

Clairellyn Sommersmith, Winnefox's new Assistant Director, introduced herself to the board.

2019 Winnefox Program Budget - Revised

Motion to approve the revised 2019 Winnefox Program Budget as contained in Exhibit A. **Motion:** Miller; **Second:** Freund; **Vote:** Unanimous.

Winnefox Library System Technology and Resource Sharing Plan: 2020-2025

Motion to approve as amended the 2020-2025 Winnefox Library System Technology and Resource Sharing Plan presented in Exhibit B. **Motion:** Freund; **Second:** Pieper; **Vote:** Unanimous.

2020 Board Meeting Locations

Motion to schedule three 2020 Board meetings at Oshkosh Public Library and three 2020 Board meetings at other Winnefox Library System libraries. **Motion:** Miller; **Second:** Rengstorf; **Vote:** Unanimous.

Accounting Services Agreement – Southwest Wisconsin Federated Library System

Motion to approve the Accounting Services Agreement with Southwest Wisconsin Federated Library System as contained in Exhibit D. **Motion:** Bracken; **Second:** Miller; **Vote:** Unanimous.

2020 Calendar of Board Meetings

Motion to approve the 2020 Calendar of Board Meetings as proposed in Exhibit C. **Motion:** Kolstad; **Second:** Miller; **Vote:** Unanimous.

Wisconsin Public Employers' Group Health Insurance Program – Updated Resolution to Participate

Motion to continue participating in the Wisconsin Public Employers' Group Health Insurance Program.

Motion: Eisen; **Second:** Bracken; **Vote:** Unanimous.

Winnefox Staff Manual – Correction to Section 408 Longevity

Motion to approve the Staff Manual Longevity Correction as contained in Exhibit F. **Motion:** Kolstad;

Second: Miller; **Vote:** Unanimous.

Board Officer Election Nominating Committee

Motion to approve the appointment of Jim Miller, Patty Pieper and Kevin DeCramer to the Nominating Committee which will name the slate of officers. **Motion:** Bracken; **Second:** Morris; **Vote:** Unanimous.

Motion to adjourn at 5:20 pm. **Motion:** Kolstad; **Second:** Miller; **Vote:** Unanimous.

Respectfully submitted,

Katherine Freund, Secretary
Julie Schmude, Recorder
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