

**WINNEFOX LIBRARY SYSTEM
BOARD MEETING MINUTES
September 27, 2017**

The regular meeting of the Winnefox Library System Board of Trustees was called to order at 4:30 p.m. on Wednesday, September 27, 2017, in the Meeting Room at the Ripon Public Library by President Kevin DeCramer. Trustees present were: Barbara Asmus; Mary Biebel; Bill Bracken; Kevin DeCramer; Jill Enos; Randall Fieldhack; Joanne Guden; Lynn Hayes; Jeff Jensen (via GoToMeeting); Donna Kalata; Jerry Letcher; Jim Miller; Kim Molitor; Patty Pieper; Martin Schroeder; Lyle Snyder and Tom Widener. Trustees absent were: Vicki Huffman; Elizabeth Irish and Melissa Kolstad. Also present were: Jeff Gilderson-Duwe, Director; Mark Arend, Assistant Director; Julie Schmude, Administrative Coordinator; and Keetra Baker, Database-Application Developer.

Public comments: Tom Widener requested that speakers during the meeting project their voice.

Minutes

Motion to approve the July 26, 2017 regular Winnefox Board Meeting minutes. **Motion:** Miller; **Second:** Guden; **Vote:** Unanimous.

Classifications

Motion to approve the July – August 2017 Classification of Invoices Previously Paid. **Motion:** Miller; **Second:** Schroeder; **Vote:** Unanimous.

Donna Kalata and Jill Enos arrived at the meeting at this time.

Jeff Gilderson-Duwe gave the Report of the Director.

Keetra Baker gave a brief description of her responsibilities as Database-Application Developer.

Resolutions of Appreciation Departing Trustees

Motion to approve the Resolutions of Appreciation for Departing Trustees as contained in Exhibit A. **Motion:** Miller; **Second:** Kalata; **Vote:** Unanimous.

2018 Proposed Winnefox Library System Budget

Motion to approve the 2018 Winnefox Library System Budget(s) as proposed in Exhibit B. **Motion:** Fieldhack; **Second:** Letcher; **Vote:** Unanimous.

2018 Resource Library Agreement

Motion to approve the 2018 Resource Library Agreement as contained in Exhibit C. **Motion:** Kalata; **Second:** Molitor; **Vote:** Unanimous.

2018 Contractual Services Agreement

Motion to approve the 2018 Contractual Services Agreement as contained in Exhibit D. **Motion:** Fieldhack; **Second:** Guden; **Vote:** Unanimous.

2018 Annual System Plan

Motion to approve the 2018 Annual System Plan as presented in Exhibit E. **Motion:** Fieldhack; **Second:** Asmus; **Vote:** Unanimous.

Continuing Education Agreement Between Winnefox & OWLS

Motion to approve the Continuing Education Agreement with OWLS as contained in Exhibit F.

Motion: Kalata; **Second:** Miller; **Vote:** Unanimous.

Accounting Services Agreements – Southwest Wisconsin Federated Library System

Motion to approve the Accounting Services Agreement with Southwest Federated Library System as proposed in Exhibit G with the following change: revise the written dollar amount to five thousand six hundred forty-four dollars. **Motion:** Miller; **Second:** Fieldhack; **Vote:** Unanimous.

Randall Fieldhack left the meeting at this time.

Motion to adjourn. **Motion:** Miller; **Second:** Pieper; **Vote:** Unanimous.

Respectfully submitted,

Vicki Huffman, Secretary
Julie Schmude, Recorder

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