

**Winnefox Library System**  
**Approved Board Meeting Minutes**  
December 10, 2025

The December 10, 2025, regular meeting of the Winnefox Library System Board of Trustees was held at Oshkosh Public Library. ILL Specialist Michelle Rosenberg led a tour of the Interlibrary Loan, sorting and delivery areas at 4:30 pm. Michelle discussed the support her department provides to member libraries. President Andrew Prellwitz officially called the meeting to order at 4:48 p.m.

**Present:** Mark Arend, Chuck Bornhoeft, Randy Fieldhack, Katherine Freund, Nita Krenz, Jim Miller, Lloyd Moberg, Thomas Mosling, Andrew Prellwitz, Mellisa Stafford, Michael Will and Doug Zellmer.

**Trustees Absent:** Bill Bracken, Noah Cypher, Samantha Goldben, Mel Kolstad.

**Also Present:** Clairelyn Sommersmith, Director; Marcy Cannon, Business Manager; Mary Schneider, Administrative Specialist II; and Karla Smith, Integrated Library System Manager.

**Public comments:** None

**Meeting Minutes**

Motion to approve minutes from the September 24, 2025 board meeting, October 10, 2025 personnel meeting and October 30, 2025 personnel meeting.

**Motion:** Miller; **Second:** Bornhoeft; **Vote:** Unanimous.

**Financial Statements**

Motion to approve Classification of Invoices Previously Paid September - October 2025.

**Motion:** Miller; **Second:** Arend; **Vote:** Unanimous.

**Board Officer Nominating Committee Appointments**

Board President Prellwitz appointed Mark Arend, Katherine Freund and Michael Will to the ad-hoc Board Officer Nominating Committee.

**2026 Funding Attachments to County Agreements**

Motion to approve the 2026 Funding Attachments to County Agreements presented in Exhibit A.

**Motion:** Will; **Second:** Fieldhack; **Vote:** Unanimous.

**2026 Calendar of Board Meetings**

Motion to approve the 2026 Calendar of Board meeting minutes presented in Exhibit B.

**Motion:** Bornhoeft; **Second:** Miller; **Vote:** Unanimous.

**Closed Session**

Motion to enter Closed Session at 5:07 p.m. pursuant to Section 19.85(1)(c) Wisconsin State Statutes in order to discuss matters pertaining to performance evaluation data.

**Motion:** Arend; **Second:** Zellmer; **Vote:** Unanimous by roll call vote.

No motions were made nor votes taken.

**Open Session**

Motion to return to the Open Session.

**Motion:** Arend; **Second:** Zellmer; **Vote:** Unanimous by roll call vote.

Motion to approve the Winnefox Library System Director's evaluation.

**Motion:** Fieldhack; **Second:** Stafford; **Vote:** Unanimous.

Motion to adjourn at 5:17 p.m.

**Motion:** Arend; **Second:** Miller; **Vote:** Unanimous.

Respectfully submitted,

*Mary Schneider*

Mary Schneider, Recorder