

Winnefox Library System

Approved Board Meeting Minutes

December 4, 2024

The December 4, 2024, regular meeting of the Winnefox Library System Board of Trustees was held at Nenah Public Library and called to order at 4:32 p.m. by President Katherine Freund.

Present: Mark Arend, Chuck Bornhoeft, Bill Bracken, Noah Cypher, Randy Fieldhack, Katherine Freund, Samantha Goldben, Mel Kolstad, Nita Krenz, Allison McCormick, Jim Miller, Lloyd Moberg, David Rucker, Michael Will and Doug Zellmer.

Trustees Absent: Andrew Prellwitz, Mellisa Stafford

Also Present: Clairelynn Sommersmith, Director; Marcy Cannon, Business Manager; Mary Schneider, Administrative Specialist II. Pete Hodge, Network Manager and PC Support Specialist

Public comments: None

Meeting Minutes

Motion to approve minutes from the Special Board Meeting held on October 16, 2024 and Personnel Committee meetings held on November 20, 2024.

Motion: Miller; **Second:** Fieldhack; **Vote:** Unanimous.

Financial Statements

Motion to approve September – October 2024 Classification of Invoices Previously Paid.

Motion: Will; **Second:** Miller; **Vote:** Unanimous.

Doug Zellmer arrived at this time.

Board Officer Nominating Committee Appointments

Board President Freund appointed Nita Krenz, Jim Miller and Doug Zellmer to the ad-hoc Board Officer Nominating Committee.

Monarch Library System Accounting Services Agreement 2025-2026

Motion to approve the 2025-2026 Monarch Library System Accounting Services Agreement as presented in Exhibit A.

Motion: Bracken; **Second:** Krenz; **Vote:** Unanimous.

2025-2029 Winnebago County Agreement and Library Services Plan

Motion to approve the 2025-2029 Winnebago County Agreement and Library Services Plan presented in Exhibit B.

Motion: Zellmer; **Second:** Miller; **Vote:** Unanimous.

Chuck Bornhoeft arrived at this time.

2025 Funding Attachments to County Agreements

Motion to approve the 2025 Funding Attachments to County Agreements presented in Exhibit C.

Motion: Miller; **Second:** Bornhoeft; **Vote:** Unanimous.

2025-2029 Wisconsin Public Library System Technology and Resources Sharing Plan

Motion to approve the 2025-2029 Wisconsin Public Library System Technology and Resource Sharing Plan presented in Exhibit D.

Motion: Bracken; **Second:** Fieldhack; **Vote:** Unanimous.

Mobile App Privacy Policy

Motion to approve the Mobile App Privacy Policy presented in Exhibit E.

Motion: Krenz; **Second:** Arend; **Vote:** Unanimous.

2025 Calendar of Board Meetings

Motion to approve the 2025 Calendar of Board meeting minutes presented in Exhibit F.

Motion: Cypher; **Second:** Fieldhack; **Vote:** Unanimous.

Winnefox Library System Board Meeting Minutes

After discussion of Winnefox Library System Board Bylaws Article III, Section 6, the board designated the system director or a member of the staff to sign meeting minutes.

Closed Session

Motion to enter Closed Session at 5:10 p.m. pursuant to Section 19.85(1)(c) Wisconsin State Statutes to discuss matters pertaining to performance evaluation data.

Motion: Arend; **Second:** Bornhoeft; **Vote:** Unanimous by roll call vote.

No motions were made nor votes taken.

Open Session

Motion to return to the Open Session. **Motion:** Bornhoeft; **Second:** Krenz; **Vote:** Unanimous by roll call vote.

Reports

Clairellyn Sommersmith gave the Report of the Director

Motion to adjourn at 5:45 p.m. **Motion:** Miller; **Second:** Arend; **Vote:** Unanimous.

Respectfully submitted,

Mary Schneider

Mary Schneider, Recorder
Marcy Cannon, Recorder