

**WINNEFOX LIBRARY SYSTEM
BOARD MEETING MINUTES
November 30, 2022**

The regular meeting of the Winnefox Library System Board of Trustees was called to order at 4:30 p.m. on Wednesday, November 30, 2022 by President Katherine Freund. Trustees present were Ken Bates; Bill Bracken; Noah Cypher; Elizabeth Eisen; Randy Fieldhack; Katherine Freund; Vicki Huffman; Elizabeth Irish; John Jarvis; Melissa Kolstad; Dusty Krikau; Jim Miller; Patty Pieper; David Rucker and Michael Will. Trustees absent were Kathleen McGwin and Andrew Prellwitz. Also present was Jeff Gilderson-Duwe, Director; Clairellyn Sommersmith, Assistant Director; Julie Schmude, Business Manager; Marcy Cannon, Administrative Specialist II; Karla Smith, ILS Manager and Angela Schneider, Public Library Development Consultant.

Public comments: None

Minutes

Motion to approve the revised September 28, 2022 regular Winnefox Board Meeting minutes. **Motion:** Fieldhack; **Second:** Bracken; **Vote:** Unanimous.

Classifications

Motion to approve the September-October 2022 Classification of Invoices Previously Paid. **Motion:** Bracken; **Second:** Will; **Vote:** Unanimous.

Jeff Gilderson-Duwe gave the Report of the Director.

Ken Bates arrived at the meeting at this time.

Board Officer Election Nominating Committee

Motion to approve the appointment of Ken Bates, Bill Bracken and Jim Miller to the Nominating Committee which will name the slate of officers. **Motion:** Fieldhack; **Second:** Kolstad; **Vote:** Unanimous.

Resolutions of Appreciation Departing Trustees

Motion to approve the Resolutions of Appreciation Departing Trustees presented in Exhibit A. **Motion:** Kolstad; **Second:** Miller; **Vote:** Unanimous.

2023 Proposed Calendar of Board Meetings

Motion to approve the 2023 Calendar of Board meetings as presented in Exhibit B. **Motion:** Bracken; **Second:** Miller; **Vote:** Unanimous.

Position Descriptions

Motion to approve the position descriptions presented in Exhibit C. **Motion:** Miller; **Second:** Kolstad; **Vote:** Unanimous.

2023 Accounting Services Agreement

Motion to approve the 2023 Accounting Services Agreement presented in Exhibit D. **Motion:** Miller; **Second:** Will; **Vote:** Unanimous.

Proposal to Add Two Paid Holidays for Employees

Motion to approve changes to the Winnefox employee benefits by adding two paid holidays for employees as proposed in Exhibit E. **Motion:** Jarvis; **Second:** Kolstad; **Vote:** Unanimous.

2023 Fond du Lac County Agreement and Library Services Plan

Motion to approve the 2023 Fond du Lac County Agreement and Library Services Plan presented in Exhibit F. **Motion:** Bracken; **Second:** Miller; **Vote:** Unanimous.

2023 Funding Attachments to County Agreements

Motion to approve the 2023 Funding Attachments to County Agreements presented in Exhibit G. **Motion:** Miller; **Second:** Fieldhack; **Vote:** Unanimous.

Motion to adjourn at 5:20 pm. **Motion:** Kolstad; **Second:** Bracken; **Vote:** Unanimous.

Respectfully submitted,

Melissa Kolstad, Secretary
Marcy Cannon Recorder