

MEMORANDUM

TO: Jeff Gilderson-Duwe

FROM: Julie Schmude

DATE: May 20, 2020

SUBJECT: Set up of Reserve Fund

With the 2018 State Aid, funds were made available to each system for purchases emphasizing broadband, workforce development, and lifelong learning. Winnefox chose to allow each library to apply for a grant of up to \$1,000 for projects that addressed those areas of focus. The entire amount of allowed-for funds were not spent during that year. When the 2018 books closed and audited, the residual balance of these funds were placed into unallocated net assets.

As these funds were earmarked for these purposes but have not yet all been expended, we are requesting that a reserve account in the amount of \$30,000 be created to cover these broadband, workforce development, and lifelong learning grants to member libraries. This will fulfill the legislature's intent in authorizing the additional state aid funding and allow us to track and report these expenditures from the reserve account.