

**WINNEFOX LIBRARY SYSTEM  
BOARD MEETING MINUTES  
July 29, 2020**

The regular meeting of the Winnefox Library System Board of Trustees was called to order at 4:32 p.m. on Wednesday, July 29, 2020 via Zoom by President Jerry Letcher. Trustees present were: Ken Bates; Bill Bracken; Elizabeth Eisen; Randy Fieldhack; Katherine Freund; Vicki Huffman; Elizabeth Irish; Donna Kalata; Melissa Kolstad; Jerry Letcher; Jim Miller; Patty Pieper; Andrew Prellwitz; Di-Anne Rengstorf; David Rucker and Michael Will. Trustees absent were Kathleen McGwin. Also present were Jeff Gilderson-Duwe, Director; Clairellyn Sommersmith, Assistant Director; Julie Schmude, Business Manager; Marcy Cannon, Administrative Specialist II; Tracie Schlaak, Administrative Assistant; Joy Schwarz, Continuing Education/Training Librarian and Karla Smith, ILS Manager.

**Public comments:** None

**Minutes**

Motion to approve the May 27, 2020 Regular Winnefox Board meeting minutes. **Motion:** Miller; **Second:** Irish; **Vote:** 14 ayes, 0 nay, 1 abstain (Will).

**Classifications**

Motion to approve the May – June 2020 Classification of Invoices Previously Paid. **Motion:** Pieper; **Second:** Kalata; **Vote:** Unanimous.

Katherine Freund arrived at the meeting.

Jeff Gilderson-Duwe gave the Report of the Director.

**Resolutions of Appreciation Departing Trustees**

Motion to approve the Resolutions of Appreciation for Departing Trustees as presented in Exhibit A. **Motion:** Miller; **Second:** Will; **Vote:** Unanimous.

**Staff Manual Changes – Leave Without Pay & FMLA**

Motion to approve the recommended Staff Manual Changes as detailed in Exhibit B. **Motion:** Eisen; **Second:** Freund; **Vote:** Unanimous.

**Accounting Services Agreement – Winding Rivers Library System**

Motion to approve the Accounting Services Agreement with Winding Rivers Library System as contained in Exhibit C. **Motion:** Fieldhack; **Second:** Miller; **Vote:** Unanimous.

Motion to adjourn at 5:23 p.m. **Motion:** Kolstad; **Second:** Pieper; **Vote:** Unanimous.

Respectfully submitted,

Katherine Freund, Secretary  
Marcy Cannon, Recorder