

REPORT OF THE DIRECTOR

Winnefox Library System

Wednesday, September 27, 2017

STAFF GUEST

current projects on which she is working.

Keetra Baker, Database – Application Developer, will introduce herself and share information about

RESOLUTIONS OF APPRECIATION DEPARTING TRUSTEES

Exhibit A. contains resolutions of appreciation for departing trustees Lurton Blassingame and William Freund. **Action Requested:** Decide whether to approve the resolutions in Exhibit A.

2018 PROPOSED WINNEFOX LIBRARY SYSTEM BUDGET

separate budget components. Those components are as follows: Winnefox Library System (funded mainly by state public library system aids); the Winnefox Automated Library Services (WALS) program that is funded by the participating libraries and Winnefox; and the Winnefox Cooperative Technical Services (WCTS) program, funded by the County Agreements in Marquette, Waushara and Green Lake Counties. Discussion. **Action Requested:** Decide whether to approve the 2018 Winnefox Library System budget(s) as proposed in Exhibit B.

Exhibit B. contains the proposed 2018 Winnefox Library System budget. The Exhibit consists of a memo summarizing the major features of the three

2018 RESOURCE LIBRARY AGREEMENT

elements that are required parts of the relationship with Oshkosh Public Library. No significant changes from the current agreement are proposed. Discussion. **Action Requested:** Decide whether to approve the 2018 Resource Library Agreement as contained in Exhibit C.

Exhibit C. contains the 2018 Resource Library Agreement, which is required Agreement by Chap. 43 Wis. Statutes. This agreement addresses

2018 CONTRACTUAL SERVICES AGREEMENT

Contractual Services Agreement and the attached Compensation Agreement (Exhibit D. in this month's board packet). Discussion. **Action Requested:** Decide whether to approve the 2018 agreements as proposed in Exhibit D.

Two annual agreements spell out the financial relationships between the Oshkosh Public Library and the Winnefox Library System. They are the

2018 ANNUAL SYSTEM PLAN

The Annual Public Library System Plan and Certification of Intent to Comply for Calendar Year

2018 is included as Exhibit E. It is due to be submitted to DLT (Division for Libraries and Technology) in October. We believe that it addresses our needs for the year 2018. It was distributed in advance for comment from system member library directors. Discussion. **Action Requested:** Decide whether to approve Annual System Plan as presented in Exhibit E.

**CONTINUING EDUCATION
AGREEMENT BETWEEN WINNEFOX
& OWLS**

In the midst of a leadership transition, and with its staff currently spread thin, OWLS approached Winnefox about providing CE support services to its member public

libraries. A proposed six-month agreement for doing so is included as Exhibit F. in this month's packet. Discussion. **Action Requested:** Decide whether to approve the CE support services agreement with OWLS.

**ACCOUNTING SERVICES
AGREEMENTS -- SOUTHWEST
WISCONSIN FEDERATED
LIBRARY SYSTEM**

Winnefox began to handle accounting services for Southwest Library System in 2012 and has done so since, achieving a high level of customer satisfaction. A contract renewal for 2018 is proposed. Exhibit G.

contains the proposed one-year agreement to continue this service to Southwest Library System in 2018. Discussion. Action Requested: Decide whether or not to approve the accounting services agreement contained in Exhibit G.

MISCELLANEOUS REPORTS -

- Winnefox Assistant Director's Report – Exhibit H. contains Mark Arend's report, which provides updates on System matters.

Respectfully submitted,

Jeff Gilderson-Duwe, Director