

REPORT OF THE DIRECTOR

Winnefox Library System

Wednesday, September 25, 2019

STAFF GUEST

Jay Harland, Winnefox web developer, will introduce the board to the newly redesigned system web site: www.winnefox.org.

2020 PROPOSED WINNEFOX LIBRARY SYSTEM BUDGET

Exhibit A. contains the proposed 2020 Winnefox Library System budget. The Exhibit consists of a memo highlighting the budget's major features. The three main components of the budget are: Winnefox Library System (funded mainly by state public library system aids); the Winnefox Automated Library Services (WALS) program that is funded by the participating libraries and Winnefox; and the Winnefox Cooperative Technical Services (WCTS) program, funded by the County Agreements in Marquette, Waushara and Green Lake Counties. Discussion. **Action Requested:** Decide whether to approve the 2020 Winnefox Library System budget(s) as proposed in Exhibit A.

2020 RESOURCE LIBRARY AGREEMENT

Exhibit B. contains the 2020 Resource Library Agreement, which is required by Chap. 43 Wis. Statutes. This agreement details the statutorily required relationships with Oshkosh Public Library as resource library. No significant changes from the current agreement are proposed. Discussion. **Action Requested:** Decide whether to approve the 2020 Resource Library Agreement as contained in Exhibit B.

2020 CONTRACTUAL SERVICES AGREEMENT

Two annual agreements spell out the financial relationships between the Oshkosh Public Library and the Winnefox Library System. They are the Contractual Services Agreement and the attached Compensation Agreement (Exhibit C. in this month's board packet). Discussion. **Action Requested:** Decide whether to approve the 2020 agreements as proposed in Exhibit C.

COOPERATIVE CONTINUING EDUCATION AGREEMENT

A proposed renewal of the agreement between Winnefox, Manitowoc-Calumet Library System (MCLS), Nicolet Federated Library System (NFLS), and Outagamie Waupaca Library System (OWLS) to collaborate on provision of continuing education to member libraries is included as Exhibit D. in this month's board packet. We believe this arrangement is working well, and we encourage the board to approve its continuation. Discussion. **Action Requested:** Decide whether to accept the proposed agreement in Exhibit D.

2020 ANNUAL SYSTEM PLAN

The Annual Public Library System Plan and Certification of Intent to Comply for Calendar Year

2020 is included as Exhibit E. It is due to be submitted to DLT (Division for Libraries and Technology) in October. We believe that it addresses our needs for the year 2020. It was distributed in advance for comment from system member library directors. Discussion. **Action Requested:** Decide whether to approve 2020 Annual System Plan as presented in Exhibit E.

MISCELLANEOUS REPORTS -

- Winnefox Assistant Director's Report – Exhibit F. contains Mark Arend's final report, which provides updates on System matters.
- New Assistant Director – Clairelynn Sommersmith, Director of the Princeton Public Library in Green Lake County since July 2013, has been hired as Winnefox's next Assistant Director. She will begin work October 14, 2019.
- Samarbeid – Winnefox/OWLSnet shared ILS talks – Update

Respectfully submitted,

Jeff Gilderson-Duwe, Director