

To: Winnefox Library System Board
From: Mark Arend, Assistant Director
Re: Obsolete policies
Date: 15 July 2019

As part of a review of the Winnefox Trustee Manual we have identified these obsolete policies that we are asking the board to rescind.

- **Audiovisual Equipment Policy, 1981.** We had an AV equipment collection which we loaned to libraries. We no longer have this collection. We do loan computers and related equipment to libraries but these all have their separate procedures.
- **Continuing Education, 1995.** This specifies that we will offer at least 4 CE programs per year, provide funding to libraries for CE, publish a CE newsletter, and pay libraries for consulting services. None of these are applicable anymore.
- **Intersystem Service, 1994.** This deals with libraries providing services to residents of neighboring library systems. This has been superseded by the agreements with other systems adopted in 2016 and 2017.
- **System Membership, 1983.** This requires libraries to certify they are organized and operating according to provisions of Chapter 43. This certification is now part of the annual reports libraries file every year.
- **Reciprocal Borrowing, 1980.** This requires libraries to honor cards issued by other libraries. The system was only a few months old at the time and this was a new concept for libraries. Reciprocal borrowing is required by Chapter 43, the shared ILS makes reciprocal borrowing the default, and libraries certify they abide by this in the annual report.
- **Telephone, 1981.** At that time the system accepted collect calls from libraries and paid libraries' long distance charges for calls to the system. Changes in technology have made this obsolete.
- **Video Materials Inspection, Cleaning, and Repair, nd.** At one time we cleaned and repaired videotapes. We no longer do this.
- **Overdue, Lost, and Damaged Materials, 1995.** The first section of this policy addresses use of system collections of books and AV kits. We no longer have these materials. The second part of this policy addresses interlibrary loan (borrowing and lending of materials between Winnefox libraries and other libraries). We have drafted a new Interlibrary Loan policy and are submitting it for your approval.