

**WINNEFOX LIBRARY SYSTEM
BOARD MEETING MINUTES
May 30, 2018**

The regular meeting of the Winnefox Library System Board of Trustees was called to order at 4:30 p.m. on Wednesday, May 30, 2018, in the Meeting Room at the Endeavor Public Library by President Jerry Letcher. Trustees present were: Bill Bracken; Kevin DeCramer; Katherine Freund; Vicki Huffman; Melissa Kolstad; Jerry Letcher; Kathleen McGwin; Jim Miller; George Peterman; Di-Anne Rengstorf and Martin Schroeder. Trustees absent were: Mary Biebel; Jill Enos; Randy Fieldhack; Lynn Hayes; Elizabeth Irish; Kim Molitor and Patty Pieper. Also present were: Jeff Gilderson-Duwe, Director; Mark Arend, Assistant Director; Julie Schmude, Administrative Coordinator; Karla Smith, ILS Manager; Becky Pfile, Endeavor Public Library Director and Anne Deacy, Fond du Lac Public Library Board Trustee.

Public comments: None

Minutes

Motion to approve the March 28, 2018 regular Winnefox Board Meeting minutes. **Motion:** Schroeder; **Second:** Miller; **Vote:** Unanimous.

Classifications

Motion to approve the March - April 2018 Classification of Invoices Previously Paid. **Motion:** DeCramer; **Second:** Miller; **Vote:** Unanimous.

Julie Schmude gave a brief description of her responsibilities as Administrative Coordinator.

Jeff Gilderson-Duwe gave the Report of the Director.

Resolutions of Appreciation for Departing Trustees

Motion to approve the Resolutions of Appreciation for Departing Trustees as contained in Exhibit A. **Motion:** Schroeder; **Second:** Huffman; **Vote:** Unanimous.

Position Descriptions

Motion to approve the revised position descriptions presented in Exhibit B with the following change: the Assistant Director supervises the Network Manager/PC Support Specialist. **Motion:** Miller; **Second:** Freund; **Vote:** Unanimous.

Motion to adjourn at 5:32 pm. **Motion:** Kolstad; **Second:** Bracken; **Vote:** Unanimous.

Respectfully submitted,

Vicki Huffman, Secretary
Julie Schmude, Recorder

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