

**WINNEFOX LIBRARY SYSTEM  
BOARD MEETING MINUTES  
January 29, 2020**

The regular meeting of the Winnefox Library System Board of Trustees was called to order at 4:31 p.m. on Wednesday, January 29, 2020, in the Meeting Room at the Oshkosh Public Library by President Jerry Letcher. Trustees present were: Bill Bracken; Elizabeth Eisen; Randy Fieldhack; Katherine Freund; Vicki Huffman; Elizabeth Irish; Melissa Kolstad; Jerry Letcher; Kathleen McGwin; Jim Miller; Kathy Morris; Andrew Prellwitz; Di-Anne Rengstorf and David Rucker. Trustees absent were Kevin DeCramer; George Peterman; Patty Pieper and Martin Schroeder. Also present were Jeff Gilderson-Duwe, Director; Clairellyn Sommersmith, Assistant Director; Julie Schmude, Business Manager; Tracie Schlaak, Administrative Assistant and Lydia Sommersmith.

**Public comments:** None

**Minutes**

Motion to approve the November 20, 2019 regular Winnefox Board meeting minutes. **Motion:** Miller; **Second:** Eisen; **Vote:** Unanimous.

Motion to approve the November 20, 2019 Nominations Committee meeting minutes. **Motion:** Miller; **Second:** Freund; **Vote:** Unanimous.

**Classifications**

Motion to approve the November - December 2019 Classification of Invoices Previously Paid. **Motion:** Miller; **Second:** Fieldhack; **Vote:** Unanimous.

Tracie Schlaak gave a brief description of her responsibilities as Administrative Specialist.

Jeff Gilderson-Duwe gave the Report of the Director.

**Board Officers Election**

The Nominating Committee proposed the slate of Jerry Letcher for President; George Peterman for Vice President and Katherine Freund for Secretary/Treasurer. George Peterman withdrew his nomination as he will not be running for County Board re-election. Jerry Letcher requested further nominations from the floor. Jim Miller was nominated for Vice President. **Motion:** Miller; **Second:** Freund; **Vote:** Unanimous. There being no further nominations, a motion was made to close nominations and cast a unanimous ballot for the amended slate of officers recommended by the nominating committee. **Motion:** Miller; **Second:** Kolstad; **Vote:** Unanimous.

**Winnefox Library System – 2019 Annual Report**

Motion to accept the Winnefox Library System 2019 Annual Report as presented in Exhibit B. **Motion:** Miller; **Second:** Irish; **Vote:** Unanimous.

**Resolution of Appreciation - Departing Trustee**

Motion to approve the Resolution of Appreciation for Departing Trustee as contained in Exhibit C. **Motion:** Kolstad; **Second:** Bracken; **Vote:** Unanimous.

**Add Assistant Director To Authorized Persons To Withdraw Funds From System  
Checking Accounts**

Motion to approve authorizing Clairellyn Sommersmith, Assistant Director to withdraw funds/sign checks. **Motion:** Freund; **Second:** Huffman; **Vote:** Unanimous.

**2020 Funding Attachments To County Agreements**

Motion to approve the 2020 county agreement funding attachments as contained in Exhibit D.  
**Motion:** Miller; **Second:** Fieldhack; **Vote:** Unanimous.

Motion to adjourn. **Motion:** Kolstad; **Second:** Fieldhack; **Vote:** Unanimous.

Respectfully submitted,

Katherine Freund, Secretary  
Julie Schmude, Recorder

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