

REPORT OF THE DIRECTOR

Winnefox Library System

Wednesday, March 28, 2018

WINNEFOX STAFF GUEST – Michelle Rosenberg, Interlibrary Loan Specialist, will introduce herself and discuss how she assists patrons of our Winnefox member libraries. **Action Requested:** No action is required.

WINNEFOX LIBRARY SYSTEM EXECUTIVE COMMITTEE The members of the 2018 Winnefox Executive Committee will be as follows:

Jerry Letcher (President, Fond du Lac County)
Randall Fieldhack (VP, Winnebago County)
Vicki Huffman (Secretary/Treasurer – Marquette County)
Patty Pieper (Green Lake County)
Donna Kalata (Wautoma County)

Discussion. **Action Requested:** No action is required as per the by-laws.

RESOLUTIONS OF APPRECIATION DEPARTING TRUSTEES Exhibit A. contains resolutions of appreciation for departing trustee Tom Widener. **Action Requested:** Decide whether to approve the resolutions in Exhibit A.

RECORDS RETENTION SCHEDULE Exhibit B. in this month's board packet is a revised schedule for the retention and disposal of records, approved by the Wisconsin Public Records Board for use by all units of Wisconsin government at the state, county, and municipal level, June 12, 2017. Discussion. **Action Requested:** Adopt records retention schedule as contained in Exhibit B.

WINNEFOX LIBRARY SYSTEM – 2017 ANNUAL REPORT This year's System Annual Report is included in your packet as Exhibit C. This is a required report which must be submitted to the state in order for Winnefox to receive its second state aids disbursement. Discussion. **Action Requested:** Accept 2017 Annual Report.

MISCELLANEOUS REPORTS -

- **Winnefox Assistant Director's Report** – the report of the Assistant Director is included for your information as Exhibit D.
- **OWLSnet / WALIS ILS joint venture exploration**

Respectfully submitted,

Jeff Gilderson-Duwe
Executive Director