



Jill K. Underly, PhD, State Superintendent

December 1, 2025

Andrew Prellwitz
Winnefox Library System
106 Washington Avenue
Oshkosh, WI 54901

Dear Andrew Prellwitz,

I am pleased to inform you of the approval of your 2026 annual public library system plan. Your first public library system state aid payment for 2026 has been sent as an electronic transfer totaling \$1,106,969.25. This funding is provided from the state Universal Service Fund. The second state aid payment for 2026 will be initiated upon completion of a review and acceptance of your system's 2025 annual report and evaluation.

This payment is based on the expectation that Winnefox Library System will implement your system plan in compliance with the statutory requirements for public library systems. The counties comprising your system and your member public libraries must remain in compliance with system membership requirements. If a member or the system is out of compliance, the system shall submit a plan to the Department of Public Instruction's Bureau of Libraries detailing specific actions the system will take to bring members or the system back into compliance.

Additionally, signed agreements and contracts for 2026 operations must be filed before January 15, 2026. Audits for 2025 should be provided to DPI within 30 days of audit completion and no later than September 30, 2026.

Thank you for your work in supporting public libraries as they provide accessible resources, technology, and learning opportunities that support lifelong learning and creativity for all members of Wisconsin. The Department of Public Instruction looks forward to working with you, your board, and your system staff in the coming year to support essential public library and library system services across the state.

Sincerely,

Jill K. Underly, PhD
State Superintendent

Enclosure: Public Library System Plan and Certification of Intent to Comply, Calendar Year 2026

c: Clairellyn Sommersmith, Director, Winnefox Library System
Chanell Crawford, Assistant State Superintendent, Division for Libraries and Technology (working title, *Division of School and Library Operations*)
Benjamin Miller, State Librarian