

**Winnefox Library System**  
**Unapproved Board Meeting Minutes**  
September 25, 2024

The September 25, 2024, regular meeting of the Winnefox Library System Board of Trustees was held at Fond du Lac Public Library and called to order at 4:33 p.m. by President Katherine Freund.

**Present:** Mark Arend, Chuck Bornhoeft, Bill Bracken, Noah Cypher, Randy Fieldhack, Katherine Freund, Samantha Goldben, Melissa Kolstad, Nita Krenz, Allison McCormick, Jim Miller, Lloyd Moberg, Andrew Prellwitz, David Rucker, Mellisa Stafford, Michael Will and Doug Zellmer.

**Trustees Absent:** Ann Price

**Also Present:** Clairellyn Sommersmith, Director; Marcy Cannon, Business Manager.

**Public comments:** None

**Meeting Minutes**

Motion to Take From the Table the May 29, 2024 Personnel Committee meeting minutes.

**Motion:** Krenz; **Second:** Bornhoeft; **Vote:** Unanimous.

Motion to approve minutes from the Personnel Committee meetings held on May 29, 2024 and July 31, 2021, the July 31, 2024 Regular Board meeting and the September 17, 2024 Finance Committee meeting.

**Motion:** Bracken; **Second:** Kolstad; **Vote:** Unanimous.

**Financial Statements**

Motion to approve the July – August 2024 Classification of Invoices Previously Paid.

**Motion:** Miller; **Second:** Will; **Vote:** Unanimous.

**New Business**

Motion to approve the Winnefox Library System 2023 Audit as presented in Exhibit B.

**Motion:** Miller; **Second:** Bornhoeft; **Vote:** Unanimous.

Motion to approve the 2025 Resource Library Agreement as presented in Exhibit C.

**Motion:** Prellwitz; **Second:** Arend; **Vote:** Unanimous.

Noah Cypher arrived at the meeting at this time.

Motion to approve the 2025 Contractual Services Agreement as presented in Exhibit D.

**Motion:** Arend; **Second:** Miller; **Vote:** Unanimous.

Motion to Table the 2025 Accounting Services Agreements until the special October meeting so revisions can be made.

**Motion:** Freund; **Second:** Bornhoeft; **Vote:** Unanimous.

Motion to decline the Health Insurance Opt-Out Policy presented in Exhibit F.

**Motion:** Krenz; **Second:** Bracken; **Vote:** Motion passed 10 – 7. **Aye:** Arend, Bracken, Fieldhack, Freund, Krenz, McCormick, Miller, Moberg, Rucker, Stafford. **Nay:** Bornhoeft, Cypher, Goldben, Kolstad, Prellwitz, Will, Zellmer.

Motion to approve the 2025 Budget presented in Exhibit G, with exclusion of the allocation for health insurance opt-out incentive.

**Motion:** Kranz; **Second:** Bracken; **Vote:** Unanimous.

Motion to approve the Balance Fund Policy presented in Exhibit H with grammatical correction.

**Motion:** Arend; **Second:** Kolstad; **Vote:** Unanimous.

**Reports**

Clairellyn Sommersmith gave the Report of the Director

Motion to adjourn at 5:39 pm. **Motion:** Bracken; **Second:** Will; **Vote:** Unanimous.

Respectfully submitted,

Randy Fieldhack, Secretary  
Marcy Cannon, Recorder