

**MEMORANDUM:**

**To:** Winnefox Library System Trustees  
**From:** Clairelynn Sommersmith, Director  
**Subject:** Director's Report  
**Date:** July 23, 2024

**Trustee Training:** Angela Schneider, the staff at the other library systems in NEWI, and I have been hard at work updating our trustee training offerings. We have revamped the Trustee Tale, a quarterly blog answering frequent questions from boards. This site will go live to the public in the next month or so.

Also, we have been scheduling in-person trustee trainings which have been on hiatus since 2019. Our first, Trustee Training 101, will be held the evening of Monday September 9 at Gillett Public Library. Other upcoming 101 trainings will be held on Saturday October 5 at Ripon Public Library and Tuesday November 12 at Kaukauna Public Library.

If you would like to participate in virtual trustee training, sign up for a webinar here: [www.wistrusteetraining.com](http://www.wistrusteetraining.com) Trustee Training Week runs from August 19-23, offering a lunch time one hour webinar each day about an important topic related to trustee education. You can also view old recorded webinars from past Trustee Training Weeks.

**Director Activities:** I have begun a draft of the Winnefox budget, which will be presented at our September board meeting. The libraries all received their 2025 WALs fees, after a discussion with our ILS and technology oversight committee, WTEC.

I have also been prepping county budget requests for the libraries for 2025. By the time we meet in person, I will have met with the administrative or executive offices of Fond du Lac, Green Lake, Marquette, and Winnebago Counties to discuss these budgets. I will be meeting with Waushara County in August.

**Staff News:** Staff had their monthly staff meeting at Brandon Public Library in July. It gave staff, especially those who rarely see our member libraries, the opportunity to visit and hear from director, Christy Ross, about their renovation plans and a chance to tour both the current building and the temporary location. While in Fond du Lac County, we also toured Fond du Lac Public. It was great to hear about the work they are doing, especially with STEAM summer camp in their Ideas Studio.

Winnefox does use CrowdStrike Falcon, an endpoint security service software, on 7 virtual servers and 5 workstations. The error rolled out in an update just after midnight on Friday July 19<sup>th</sup> did take down these servers resulting in a network access outage. Thankfully, the patch was already available when Pete Hodge was alerted of the issue and Winnefox services were restored by 7:06 that morning.

**Library News:** Endeavor Public Library has hired a new library director, Sheila Scholz. Sheila is a retired elementary reading teacher and started working at the library in June.

Brandon Public Library moved into its temporary location at 107 Washington in Brandon. They will be in that temporary location until next spring, while their building is remodeled and expanded.

The libraries have been busy all summer with their Summer Reading Program. They have shared many photos internally and on Facebook of their many successful and well attended programs. Look for some highlights in this month's *Tales from the Fox*, Winnefox's trustee newsletter.