

MEMORANDUM:

To: Winnefox Library System Trustees
From: Clairellyn Sommersmith, Director
Subject: Director's Report
Date: May 22, 2024

Winnefox Passport Program: Winnefox will be kicking off its Summer Reading activity on June 1. The Winnefox Passport Program encourages patrons to visit every library in their county and in the greater system at large during June and July. Getting 4 passport stamps earns an individual one raffle ticket to be entered into one of the three give aways. More information can be found on our website: winnefox.org/passport

State Aid Payment: Winnefox was notified on May 14 that the second system aid payment was transferred. The second state aid payment depends on the successful submission of the member library and system Annual Reports. The letter is included in this month's board packet.

Director Activities: I attended the Public Library Association Conference in Columbus Ohio in early April. The conference is held every two years, and I appreciated the opportunity to discuss with colleagues and learn from sessions about data, leadership, and policies.

I also attended the Wisconsin Public Library Consortium (WPLC) Board Meeting and the System and Resource Library Administrators' Associations of Wisconsin (SRLAAW) meetings. WPLC oversees statewide collaborations, like statewide delivery, technology collaborations, and the Overdrive collection available to all Wisconsin patrons. SRLAAW met with the Wisconsin Library Association's lobbyist as we begin the discussion of the State Aid ask library systems will be putting in for the 2026-2027 budget.

Staff News: The staff concluded a new training series in May called "Winnefox Virtual Office Hour." Held twice a month, office hours included training on a specific topic for 20 minutes and leaving 30 minutes for discussion and questions with staff. Topics included: website support, Facebook events, county funding, and the Creative Studios collection. Depending on the survey response, office hours will resume following a hiatus for summer.

Karla Smith and Melissa Klein hosted Winnefox's quarterly ILS training, called All-WALS, on April 30. Topics included: progress made to improve access in the public catalog to Libraries' Things; tools libraries can use to assess their community demographics; best practices for entering data into the system's database. The afternoon session was dedicated to Microsoft Outlook training. Multiple Winnefox staff took 5-10 minutes offering their tips and tricks for managing an email inbox.

Library News: The Elisha D. Smith Library in Menasha is currently moving into its temporary location at UWO Fox Valley. The library will be closed the month of June to facilitate the move and will reopen on July 1 to the public at their temporary location.

Brandon Public Library will be starting their renovation projection on August 1. They will be in a temporary location through next spring while the construction is done to expand the library into the neighboring alley space.

The libraries in Green Lake County each received \$5,000 in ARPA funding from the county to be spent addressing health literacy and/or disparities to improve public health outcomes.