

REPORT OF THE DIRECTOR

Winnefox Library System

Wednesday, May 31, 2023

NEW BOARD MEMBER

Welcome new Winnefox Board member Doug Zellmer, who has recently been appointed to represent Winnebago County.

STAFF GUEST

Keetra Baker, Winnefox Database Application Coordinator will be this meeting's staff guest.

Keetra will discuss Winnefox's digital library, which includes archival newspapers, photos, and yearbooks from 8 library collections, currently. This is one of Winnefox's newest services and it is being embraced by many libraries across the system. The digital collection can be found at www.archives.winnefox.org

BYLAWS REVISION – MEETINGS

As the Board was notified at the May 3, 2023 meeting, we propose a revision to strike the statement "The system resource library director shall be the system director." (Article VI). Other minor grammatical changes have been made as well. The revised version of the Bylaws is included in this meeting's packet as Exhibit A. Discussion. **Action requested:** Decide whether to approve the proposed revision to the Bylaws.

WINNEFOX 2023 SYSTEM AIDS

Exhibit B. contains a letter from Dr. Darrell L. Williams, Assistant State Superintendent at the DPI's Division for Libraries and Technology, notifying Winnefox of the transmittal of its second System Aids payment for 2023. This payment of \$295,230.50 brings our 2023 total System Aids to \$1,180,922. Winnefox staff will share background information about the outlook for system aids in the next State biennial budget. Discussion. Exhibit B. in this meeting's document packet includes the letter from Dr. Williams. **Action Requested:** No board action is necessary.

POSITION DESCRIPTION – Affordable Connectivity Program Outreach & Enrollment Guide

Winnefox was awarded funding through the Affordable Connectivity Program Outreach Grant to hire three limited time staff positions to enroll low income households and tribal land residents to receive discounted internet services. Exhibit C is the job description for the Enrollment Guide. Exhibit D is the job description for Tribal Outreach & Enrollment Guide. **Action Requested:** Decide whether to approve the position descriptions in Exhibit C & D.

POSITION DESCRIPTION – Winnefox Library System Director

Exhibit E. The Board saw a draft for the Winnefox Library System Director job position at the May 3 Special Meeting. **Action Requested:** Decide whether to approve the position description in Exhibit E.

CLOSED SESSION

Enter Closed Session, pursuant to Section 19.85(1)(c) of the Wisconsin State Statutes in order to discuss matters pertaining to the employment, performance, promotion or compensation of staff. **Action**

Requested: Move to Closed Session

**OPEN SESSION:
DIRECTOR SALARY**

Action Requested: Determine the salary level for the Winnefox Director.

MISCELLANEOUS REPORTS -

- Assistant Director's Report (Exhibit F.)

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jeff Gilderson-Duwe". The signature is written in a cursive style and is positioned above the printed name. A horizontal line extends from the end of the signature to the right.

Jeff Gilderson-Duwe,
Director