

REPORT OF THE DIRECTOR

Winnefox Library System
Wednesday, March 30, 2022

WINNEFOX STAFF GUEST – Joy Schwarz, Continuing Education / Training Librarian, will join the meeting to inform the Board about Continuing Education scholarships that are being offered to all employees of Winnefox libraries with support from a federal Library Services and Technology Act (LSTA) grant.

WINNEFOX LIBRARY SYSTEM EXECUTIVE COMMITTEE The members of the 2022 Winnefox Executive Committee are as follows:

Katherine Freund (President, Winnebago County)
Melissa Kolstad (Secretary / Treasurer – Fond du Lac County)
Kathleen McGwin (Marquette County)
Jim Miller (Vice President, Wautoma County)
Patty Pieper (Green Lake County)

Discussion. **Action Requested:** No action is required.

WINNEFOX LIBRARY SYSTEM – 2021 ANNUAL REPORT The 2021 Winnefox Library System Annual Report is included in your packet as Exhibit A. This is a required report which must be submitted to the state in order for Winnefox to receive its second state aid disbursement. Discussion. **Action Requested:** Accept 2021 Annual Report.

COUNTY AGREEMENTS AND SERVICE PLANS Five-year agreements and service plans between Winnefox and three of its member counties are presented to the Board as Exhibit B. The agreements are for Waushara County (2022-2026), Green Lake County (2022-2026), and Marquette County (2022-2027). All three agreements have been approved by their respective county boards of supervisors. Discussion. **Action Requested:** Decide whether to approve the three county agreements presented in Exhibit B.

TRAVEL AND MEETING EXPENSE REIMBURSEMENT POLICY Winnefox Administration proposes the policy included as Exhibit C. to establish clear direction to employees about allowable expenses for travel and meetings away from the system offices in Oshkosh. Discussion. **Action Requested:** Decide whether to approve the proposed policy contained in Exhibit C.

MISCELLANEOUS REPORTS -

- **Winnefox Assistant Director's Report** – the report of the Assistant Director is included for your information as Exhibit D.

Respectfully submitted,

Jeff Gilderson-Duwe
Executive Director