

## REPORT OF THE DIRECTOR

### Winnefox Library System

Wednesday, March 31, 2021

**WINNEFOX STAFF GUEST** – Cindy Wallace, WCTS Program Coordinator, will join the meeting to introduce herself to trustees and to provide them with information about Winnefox Cooperative Technical Services (WCTS) and the support it provides to member libraries in three counties.

**PRINCIPLES OF PARTICIPATION – WINNEFOX AND WALS** – The Winnefox Automated Library Services (WALS) Principles of Participation document is essentially a set of “rules of the road” for being a good partner in a shared computer network, library automation system, and library materials sharing environment. It was originally approved by the board in 2010 and previously revised in 2016. We propose a number of changes to codify agreements and learnings that have emerged from our experiences of recent years: the Winnefox/OWLS shared automation system discussions; heightened awareness of phishing, hacking and other network security threats that have become more prominent; and the challenges of operating system services during the COVID-19 pandemic. A Director’s memo detailing the proposed changes is included along with the proposed “Principles” document as Exhibit A. in this meetings document packet. Discussion. **Action requested:** Decide whether to approve the proposed 2021 revision to the “Principles of Participation” document in Exhibit A.

**WINNEFOX LIBRARY SYSTEM EXECUTIVE COMMITTEE** – The members of the 2021 Winnefox Executive Committee are as follows:

Katherine Freund (President, Winnebago County)  
Melissa Kolstad (Secretary / Treasurer – Fond du Lac County)  
Kathleen McGwin (Marquette County)  
Jim Miller (Vice President, Wautoma County)  
Patty Pieper (Green Lake County)

Discussion. **Action Requested:** No action is required.

**2021 MEETING VENUES** – We would like to have a discussion about meeting format and venue for the remainder of 2021. We propose to hold the May 26 and July 28 meetings on the Zoom virtual platform and to aim for an in-person meeting in September. The in-person meeting would be contingent upon our region seeing no new surge in COVID-19 cases. We hope to schedule this meeting in a location other than Oshkosh. Discussion. **Action requested:** No action is requested.

**BYLAWS REVISION –  
PROPOSAL FOR MAY 26, 2021**

On May 26, 2021, we will bring forward a proposal to revise the bylaws pertaining to scheduling Winnefox Board Meetings. We will ask you to

consider allowing greater flexibility in scheduling Board meetings by amending the first sentence of bylaws Article IV. Section 1. (Meetings) to read as follows: “Regular meetings shall be held **at least** every two months,” adding the words “at least.” Consideration of this change is scheduled for the May meeting because amendment of the bylaws requires 14 days prior written notification of proposed changes to the Winnefox Trustees (bylaws Article VIII. Section 5.). We missed the deadline for consideration on March 31, 2021. The purpose of the proposed change is to allow greater flexibility in timing and venue of Board meetings after approval of the annual meeting calendar, which usually occurs at the November meeting. Discussion. **Action requested:** No action is requested.

**WISCONSIN PUBLIC LIBRARY  
CONSORTIUM – UPDATE**

The Wisconsin Public Library Consortium (WPLC) formed to facilitate collaboration among its members, the state’s 16 regional public library systems.

WPLC’s best-known project is the creation and maintenance of the Wisconsin Digital Library of eBooks and eAudiobooks, which is accessible to library users statewide. Since Mark Arend’s retirement in September, 2019, I have become more involved in WPLC, serving on its board and spearheading creation of a major new collaborative project under its auspices. At the March 31 meeting, I will update the board on WPLC’s current and future activities. Discussion. **Action requested:** No action is requested.

**MISCELLANEOUS REPORTS -**

- **Winnefox Assistant Director’s Report** – the report of the Assistant Director is included for your information as Exhibit B.

Respectfully submitted,

Jeff Gilderson-Duwe  
Executive Director