

REPORT OF THE DIRECTOR

Winnefox Library System

Wednesday, December 1, 2021

STAFF GUEST --

Please welcome Marcy Cannon, Administrative Specialist, as our staff guest for this meeting. Marcy will introduce herself to the Board and describe some of her duties in support of Winnefox and its member libraries.

BOARD OFFICER ELECTION NOMINATING COMMITTEE –

The election of system board officers is scheduled to take place at the February 2, 2022 meeting. Appointments to this ad hoc committee are made by the president and are subject to the approval of the board. Vicki Huffman, Donna Kalata, and Andrew Prellwitz have agreed to serve on the Nominating Committee for 2022 officers. A meeting of the nominating committee will take place after the regular meeting of the full board. Discussion. **Action Requested:** President to appoint members to an officer election Nominating Committee; Board to decide whether to approve appointments.

2022 CALENDAR OF BOARD MEETINGS

About this time each year, we establish the dates for Winnefox and Oshkosh Public Library Board meetings. For 2022 we propose the dates in the memo included as Exhibit A., which usually fall on the last Wednesday of the month. Exceptions are proposed where conflicts occur with a holiday or to enable timely filing of an accurate annual report to the State of Wisconsin. This schedule will accommodate both organizations' meeting date changes as well as our need to schedule most meetings near the end of the month for financial reporting purposes. Discussion. **Action Requested:** Decide whether to approve 2022 calendar of Winnefox Board meetings as proposed in Exhibit A.

2022 FUNDING ATTACHMENTS – TO COUNTY AGREEMENTS

Funding attachments for the five county agreements are included in this packet as Exhibit B. These funding agreements have been approved by the respective county boards of supervisors. Discussion. **Action Requested:** Decide whether to approve the 2022 funding attachments contained in Exhibit B.

2022 ACCOUNTING SERVICES AGREEMENTS

Included as Exhibit C. in this month's packet are two agreements for Winnefox to provide accounting services to two other Wisconsin public library systems: Southwest Wisconsin Library System and Winding Rivers Library System. The contractual fee for services to each system for 2022 will be \$6,000. Discussion. **Action Requested:** Decide whether to approve agreements in Exhibit C.

**PROPOSED REVISION -
OSHKOSH PL / WINNEFOX 2022
ANNUAL COMPENSATION
AGREEMENT:**

Incorrect amounts were used in the Annual Compensation Agreement that was approved by the Board on August 29, 2021. Exhibit D. in this meeting's packet includes a revised agreement with corrected amounts. The proposed revision requires

OPL to pay Winnefox \$27,875.06 more than was specified in the version previously approved.

Action Requested: Decide whether to approve the revised 2022 OPL / Winnefox Compensation Agreement in Exhibit D.

MISCELLANEOUS REPORTS -

- Winnefox Assistant Director's Report – Exhibit E. contains Clairellyn Sommersmith's report, which provides updates on System matters.

Respectfully submitted,

Jeff Gilderson-Duwe, Director