

REPORT OF THE DIRECTOR

Winnefox Library System

Wednesday, September 30, 2020

STAFF GUEST

Business Manager Julie Schmude will be the staff guest for the meeting. She will update the Board on our accounting services activities with Southwest and Winding Rivers Library Systems.

WINNEFOX LIBRARY SYSTEM - 2020 AUDIT

The audit for Winnefox for 2020 is included in your packets as Exhibit A. The audit is required by statute and was performed by CLA (CliftonLarsonAllen). Discussion. **Action Requested:** Accept 2020 Winnefox audit.

2022 ANNUAL SYSTEM PLAN

The Annual Public Library System Plan and Certification of Intent to Comply for Calendar Year 2022 is included as Exhibit B. It is due to be submitted to DLT (Division for Libraries and Technology) by October 15. We believe that it captures our intended library support activities for the year 2022. Discussion. **Action Requested:** Decide whether to approve 2022 Annual System Plan as presented in Exhibit B.

2022 PROPOSED WINNEFOX LIBRARY SYSTEM BUDGET

Exhibit C. contains the proposed 2022 Winnefox Library System budget. The Exhibit consists of a memo highlighting the budget's major features. Discussion. **Action Requested:** Decide whether to approve the 2022 Winnefox Library System budget as proposed in Exhibit C.

2022 RESOURCE LIBRARY AGREEMENT

Exhibit D. contains the 2022 Resource Library Agreement, which is required by Chap. 43 Wis. Statutes. This agreement details the statutorily required relationships with Oshkosh Public Library as resource library. No significant changes from the current agreement are proposed. Discussion. **Action Requested:** Decide whether to approve the 2022 Resource Library Agreement as contained in Exhibit D.

2022 CONTRACTUAL SERVICES AGREEMENT

Two annual agreements spell out the financial relationships between the Oshkosh Public Library and the Winnefox Library System. They are the Contractual Services Agreement and the Attached Compensation Agreement (Exhibit E. in this month's board packet). Discussion. **Action Requested:** Decide whether to approve the 2022 agreements as proposed in Exhibit E.

MISCELLANEOUS REPORTS -

- Winnefox Assistant Director's Report – Exhibit F. contains Clairellyn Sommersmith's report, which provides updates on System matters.

Respectfully submitted,

Jeff Gilderson-Duwe, Director