

## REPORT OF THE DIRECTOR

Winnefox Library System

Wednesday, July 28, 2021

### STAFF GUEST

Please welcome Michelle Rosenberg, Interlibrary Specialist, will introduce herself and discuss how

Winnefox libraries obtain materials for patrons from non-Winnefox libraries. This service is called Interlibrary Loan (aka ILL).

### PERSONNEL POLICY -- TELEWORK

The experience of working and managing through a pandemic motivated us to examine our policy support for remote work. Exhibit A. in this meeting's

packet contains our proposal for a new personnel policy addressing the rationale and conditions under which Telework will be allowed for Winnefox employees. We believe that the policy strikes an appropriate balance between allowing employees flexibility in where they work, when appropriate, and the needs of the library system for efficient and effective support of our member libraries. **Action Requested:** Decide whether to approve the recommended Telework policy contained in Exhibit A.

### MISCELLANEOUS REPORTS -

- Assistant Director's Report (Exhibit B.)

Respectfully submitted,

Jeff Gilderson-Duwe  
Director