

WINNEFOX LIBRARY SYSTEM
September 27, 2023 BOARD MEETING MINUTES
Approved at 11/29/23 board meeting

The regular meeting of the Winnefox Library System Board of Trustees was called to order at 4:32 p.m. on Wednesday, September 27, 2023 by President Katherine Freund. Trustees present were Ken Bates, Bill Bracken, Noah Cypher, Randy Fieldhack, Katherine Freund, Melissa Kolstad, Kathleen McGwin, Jim Miller, Patty Pieper, Andrew Prellwitz, David Rucker, Michael Will and Doug Zellmer. Trustees absent were Elizabeth Irish, John Jarvis and Dusty Krikau. Also present were Clairellyn Sommersmith, Director; Julie Schmude, Business Manager; Angela Schneider, Public Library Development Consultant and Marcy Cannon, Administrative Specialist II.

Public comments: None

Minutes

Motion to approve the July 26, 2023 regular Winnefox Board meeting minutes. **Motion:** Miller; **Second:** Will; **Vote:** Unanimous.

Classifications

Motion to approve the July – August 2023 Classification of Invoices Previously Paid. **Motion:** Bracken; **Second:** Zellmer; **Vote:** Unanimous.

Clairellyn Sommersmith gave the Report of the Director.

Winnefox Library System – 2022 Audit

Motion to approve the Winnefox Library System 2022 audit without changes to the presented draft in Exhibit A. **Motion:** Kolstad; **Second:** Cypher; **Vote:** Unanimous.

2024 Annual System Plan

Motion to accept the 2024 Annual System Plan as presented in Exhibit B. **Motion:** Miller; **Second:** Kolstad; **Vote:** Unanimous.

2024 Proposed Winnefox Library System Budget

Motion to approve the 2024 Winnefox Library System Budget as presented in Exhibit C. **Motion:** Zellmer; **Second:** Will; **Vote:** Unanimous.

2024 Resource Library Agreement

Motion to approve the 2024 Resource Library Agreement as presented in Exhibit D. **Motion:** Miller; **Second:** Zellmer; **Vote:** Unanimous.

2024 Contractual Services Agreement

Motion to approve the 2024 Contractual Services Agreement as presented in Exhibit E. **Motion:** Will; **Second:** Zellmer; **Vote:** Unanimous.

2024 Accounting Services Agreements

Motion to approve the 2024 Accounting Services Agreements as presented in Exhibit F. **Motion:** Bracken; **Second:** Zellmer; **Vote:** Unanimous.

Bylaws Revision

Motion to accept the Bylaw addition as contained in Exhibit G. **Motion:** Bracken; **Second:** Kolstad; **Vote:** Unanimous.

WTEC Bylaws

Motion to accept the WTEC Bylaws contained in Exhibit H. **Motion:** Bracken; **Second:** Will; **Vote:** Unanimous.

Motion to adjourn at 5:50 p.m. **Motion:** Bracken; **Second:** Kolstad; **Vote:** Unanimous.

Respectfully submitted,

Melissa Kolstad, Secretary
Julie Schmude, Recorder
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